

Constitution of the BADIs (Birmingham Approved Driving Instructors)



Our constitution, as most recently amended at our AGM of 18th February 2021, is as follows:

1. Name

1.1 We are "Birmingham ADIs" (here called, and also known as, "BADIs").

2. Objectives

- 2.1 Improve our standards, knowledge, and understanding of the profession.
- 2.2 Work constructively with DVSA and other representative driving organisations and bodies.
- 2.3 Provide general meetings to exchange news, views, ideas and provide seminars / webinars for presentations by guest speakers to our members.
- 2.4 Provide opportunities to gain further relevant qualifications and experience.

3. Membership

- 3.1 We are open to ADIs and Potential ADIs who live or work in or near Birmingham. "Potential ADI" means a person who wants to become an ADI.
- 3.2 All members have equal status.
- 3.3 Members may resign at any time by informing the Secretary. Such resignation shall not give entitlement to refund to any part of a subscription.

4. Subscriptions

- 4.1 Members pay an annual subscription, as set by the Committee.
- 4.2 This becomes due on each 1st January.

5. Annual General Meeting

- 5.1 We shall hold an Annual General Meeting ("AGM").
- 5.2 The AGM shall be held no later than 15 months after the previous AGM, on a date set by the committee.
- 5.3 Members will be given a minimum of 14 days notice for the AGM.
- 5.4 The Treasurer's Report for the past year will be presented at the AGM covering the twelve months ending on 31st of December.
- 5.5 A new committee for the period to the next AGM will be elected.
- 5.6 Matters relating to any other business will be discussed.
- 5.7 Eight members shall form a quorum.
- 5.8 In the event of a tie, the Chairman shall have a casting vote.
- 5.9 The Secretary (or a deputy) shall record AGM decisions in writing.

6. Extraordinary General Meeting

- 6.1 An Extraordinary General Meeting ("EGM") may be called by the Committee, giving members a minimum of 7 days notice.
- 6.2 An EGM may be used for decisions that the Committee believes should be made by the whole membership of BADIs that need to be made between AGMs (examples could include but are not limited to electing new committee members, changes to the constitution, resolving disputes between members, providing sanctions to

members for inappropriate conduct, or dissolving BADIs).

7. The Committee

- 7.1 The Committee shall comprise of the Chairman, Deputy Chairman, Secretary, Treasurer, and up to four other members. In the event of a tie, the Chairman will have the casting vote.
- 7.2 The quorum for Committee meetings is three.
- 7.3 There shall be at least one Committee meeting between AGMs.
- 7.4 The Committee may add and remove members to, the Committee, for the period up to and including the next AGM.

8. The Treasurer

- 8.1 Shall maintain a bank account for BADIs.
- 8.2 Will receive and make payments on behalf of BADIs.
- 8.3 Maintain proper records which should be available to any member of the Committee as and when requested.
- 8.4 Prepare an annual report (for the twelve months to the end of December) for the AGM.

9. Changes to this constitution

- 9.1 Any change to this constitution, and / or dissolution of BADIs, requires a two-thirds majority at an AGM or EGM.

10. Dissolution

- 10.1 If we vote to dissolve BADIs, any assets (after meeting liabilities) shall be disposed of in accordance with a decision made by the meeting at which we are dissolved.

End.